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**Mont Albert Road,  
Canterbury Vic. 3126  
Phone: (03) 9816  
Fax: (03)  
E-mail: gerry**

7 April 2011

Melpro Building  
100 Canterbury Rd  
CANTERBURY VIC 3126

Attention: Tim Patterson

Dear Tim,

I would like to take this opportunity to thank you for a job well done.

You and your crew – Darren, Hayden and Sam exercised extreme courtesy and consideration during the construction of our lift shaft to ensure that I and my wife, Noel, were not unduly inconvenienced by the work in progress.

The workmanship was in keeping with the high class of finish of the house which was, as you may know, awarded the HIA "Townhouse of the year – 1988".

I have enjoyed working with you and you may rest assured that should I be seeking the services of a builder in future you will be the first person I will contact.

Once again, many thanks.

Best regards,

Gerry R